

ADMINISTRATION RULES and REGULATIONS

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CANTERBURY SLED-DOG CLUB INC

Canterbury Sled-Dog Club Inc Administration Rules
and Regulations

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Administration Rules

Rule 1. NAME

The name of the Club is the " Canterbury Sled-Dog Club Inc" (CS-DC)

Rule 2. OBJECTIVES

To promote sled dog sport in Canterbury in line with objectives and principles of the NZFSS

Rule 3. CLUB STATUS

a: Status.

This club is to conduct it's business as a Non-Profit Organisation (NPO).

As an NPO no member or person associated with a member of this club shall derive any income, benefit or advantage from this club where they can materially influence the payment of the income, benefit or advantage. The exception is where that income, benefit or advantage is derived from - Professional service to this club rendered in the cause of business, charged at no greater rate than the current market rate, - Interest on moneys lent at no greater rate than the current market rates.

b: Registration and Business.

This club is to seek IRD recognition as a Non-Profit Organisation (NPO).

It is to conduct it's business as required by the law to achieve or retain NPO status.

Rule 4. MEMBERSHIP

a: Types of Membership.

- i. Foundation Members.
- ii. Sports Members.
- iii. Life Members
- iv. Junior Members
- v. Probationary Members

b: Eligibility.

- i Membership is open to all those persons who have an interest in the sport of sled dog racing.
- ii Foundation Members.
 1. These members hold a voting position as long as their membership is current.
 2. They are those listed in the Inaugural General Meeting minutes as foundation members.
 3. They are those who accept the invitation to be members within 2 months following the IGM.
- iii. Sports Members. (Full member)
Those who are not covered under Rule 4b ii), iv) and v)
- iv. Life Members
The Annual General Meeting may by resolution elect Honorary Life Members to the club provided that the committee has received at least 30 days prior notice from the proposer and seconder who shall both be financial members of the club, and provided that the committee is unanimous to approve such nomination. Such life member shall be exempt from all subscriptions and enjoy full membership privileges and that such persons shall have done outstanding work over a number of years for the club. There is to be a limit of Honorary Life Members of no more than 5% of membership.
- v. Junior Members.
Any member who are under 15 years of age.
- vi. Probationary Members
 1. All those who apply for membership.
 2. They hold no voting rights.

c: Probation of New Members.

- i. All new members are subject to a period of probation as noted. For 4.b.iii. & v. 3 month's probation
- ii. All new members will at the end of their respective probation period be assessed by all Officers of the club. A simple majority vote will be required to accept the new member at the conclusion of their probation
- iii. At the conclusion of a new member's probation and acceptance full membership rights will be accorded the said member in accordance to the class of membership applied for.
- iv. Probationary membership starts upon an executive member receiving payment for membership

d: Obligation of Members

Those becoming members of this Club must subscribe to the objectives of the Canterbury Sled-Dog Club Inc and agree to abide by the Constitution, its Rules, Regulations and Code of Ethics as written herein.

e: Termination of Membership.

Membership may be terminated :-

- i. by resignation.
Any member may resign from the CS-DC Inc upon written notice to the Secretary, but no member may resign when in debt to the Club.
- ii. by lapsing.
membership will be considered as lapsed and automatically terminated if dues remain unpaid one month after the AGM. Notice of overdue membership must be sent within 5 days of the AGM.
- iii. by expulsion.
A membership may be terminated by expulsion as provided for in the Club's Regulations covering Discipline. Right of Appeal
- iv. Any member disciplined or expelled has the right to approach the Club's executive and / or membership to mediate and rule on the situation.

Rule 5. RULE AMENDMENTS

All amendments to the Rules and Regulations of the Canterbury Sled-Dog Club Inc will be carried out according to the New Zealand Department of Justice's Incorporated Societies rules and regulations as specified in the Act.

a: Amendments to Rules and Regulations during the year.

- i. Amendments to the Rules and Regulations may be prepared by the Officers of the Club or by written petition from members, addressed to the Secretary, signed by twenty percent (20%) of the membership in good standing.
- ii. A copy of the proposed changes will be sent to each member along with a ballot. Votes must be returned within four (4) weeks of the mailing date.
- iii. All amendments to rules will require the simple majority of the members voting, however, within that simple majority must be a majority of at least 50.1% of members voting from within the Club's Zone of Influence

b: Amendments to Rules and Regulations at the AGM.

- i. Amendments to the Rules and Regulations may be prepared by the Officers of the Club or by written remit from a minimum of two members, One who proposes the amendment and one to second the amendment.
- ii. Amendment remits will be called for four weeks before the AGM. They must be to the Secretary three weeks prior to AGM
- iii. The Secretary is to forward all documentation concerning amendments along with agenda to members two weeks prior to AGM
- iv. No amendment to the Rules and Regulations can be moved from the floor at an AGM.
- v. All amendments to rules will require the simple majority of the members voting, however, within that simple majority must be a majority of at least 50.1% of members voting from within the Club's Zone of Influence.
- vi. Votes can be registered by proxy

c: IRD / NPO.

No addition or alteration of Rules 2 ; 3 ; 4.c ; 9 and Regulation 9 shall take effect without the Inland Revenue Department approval.

Rule 6. GENERAL MEETINGS

a: IGM (Inaugural General Meeting.)

- i. This rule exists solely to establish this new Club. It is the exception to many of the rules and can only be used to establish this Club.
- ii. Full membership will be granted to those who are the foundation members of the Canterbury Sled-Dog Club Inc as at the time of the IGM and those who accept the invitation within two months.
- iii. All committee positions will be open for nominations from the floor
- iv. Rules and Regulations are to be analysed, altered and verified at the IGM.

b: AGM. (Annual General Meeting.)

- i. The AGM must be held by the last day of November following the end of the fiscal year.
- ii. Notice of the AGM is to be sent with accompanying Agenda and Nominations for Elections two weeks prior to the date.
- iii. Notice of the AGM is to be sent to contacts on the club emailing list four weeks prior to the date.
- iv. Procedures. The AGM is to follow accepted meeting procedures as specified in the Regulations.
- v. Quorum. Not less than one quarter of the financial Membership holding voting rights at the AGM constitutes a quorum.
- vi. If a quorum is not obtained at the first AGM the Officers of the Club are to call a second AGM, to be held two weeks after the first. All the financial Members holding voting rights attending that meeting will constitute a quorum.

c: SGM. (Special General Meeting)

- i. SGM can be called by the Officers of the Club if they believe one is required.
- ii. SGM may be called for by two thirds (2/3) of the members petitioning the Officers of the Club.
- iii. SGM must be held within four weeks of Executive decision or receipt of membership petition.
- iv. Notice of the SGM is to be sent with accompanying Agenda and documentation as to why the SGM is required, two weeks prior to the date.
- v. Notice of the SGM is to be announced via the club email list and club social media at least one week prior to the date.
- vi. The SGM is to follow accepted meeting procedures as specified in the Club's Regulations.
- vii. Quorum. Not less than two thirds (2/3) of the financial Membership holding voting rights constitutes a quorum.
- viii. If a quorum is not obtained at the first SGM the Officers of the Club are to call a second SGM, to be held two weeks after the first. The voting members attending that meeting will constitute a quorum.
- ix. If the Officers of the Club believe that time does not allow the normal notices to be given and they are able to obtain the permission of 90% of the Full Members residing within the Zone of Influence, an SGM may be called immediately.

d: EGM. (Executive General Meetings / Committee Meetings.)

- i. EGM are to be held when required to organize club business.
- ii. The EGM is to follow accepted meeting procedure as specified in the Club's Regulations.
- iii. Quorum. Not less than half (1/2) of the Officers of the Club excluding the Area Representatives and Club representatives constitutes a quorum.

e: Type of Voting.

- i. Election of Officers of the Club is to be by secret ballot. Procedures are specified in the Club's Regulations.
- ii. All AGM remits and business are to be voted on by a show of hands unless the proposer of the remit requests a secret ballot. No reason need to be given for this request.
- iii. All committee business is to be voted on by a show of hands.
- iv. Votes can be registered by proxy.

f: Notice of Motions / Remits.

- i. Refer to the Club's Rule 4 concerning Rule and Regulation Amendments.
- ii. Remits can be received from the floor as long as they do not instigate a Rule or Regulation change.
- iii. Committee Remits can be received from the floor under General Business at each Committee meeting.

Rule 7. APPOINTMENT OF OFFICERS

a: Executive Structure.

The Executive shall be comprised of the following voting positions :President, Vice-President, Secretary, Treasurer, Committee Members (3), and the non-voting positions of Breed Club Representatives.

b: Election of Officers.

- i. Nominations are to be received for the Officers of the Club positions in accordance with the Club's Regulations. ii. Voting is to be by secret ballot and must receive a majority of the votes in accordance with the Club's Regulations.

Rule 8. FINANCE

a: Treasurer

The Treasurer shall oversee all moneys paid into the Club and shall when properly authorised withdraw money by issuing a cheque.

b: Audit

- i. The Club's financial books shall be reviewed yearly by a suitably qualified professional, preferably a non-member of the Club but not necessarily so
- ii. A report of the review should be sent in writing to the Officers of the Club. This report should also be tabled at the AGM.

c: Bank Accounts.

- i. The Bank Account is to be conducted by the Treasurer.
- ii. The Bank Account is to have four (4) signatories, with any two (2) signing.
- iii. No more than one signatory can reside at the same place of residence.
- iv. Following each AGM and the election of the Officers of the Club, the four signatories be decided from the following order until four are obtained under the above Rules :-
President, Vice-President, Secretary, Treasurer, Committee Members (in order of highest polling.).
- v. Investment of funds will be controlled by the majority vote of the Officers of the Club. No moneys can be invested for a period that exceeds the following AGM.
- vi. No moneys can be borrowed without authorisation from the Club's members. This can be obtained at a AGM or SGM.

d: Assets and Products.

- i. Any assets purchased are to be recorded in the club books and depreciated as permitted.
- ii. Prizes not awarded and not required to be returned to the sponsor are to be retained for future events or raffled as permitted. These are not to be considered assets.
- iii. Any item donated to the club as sample goods or stock or promotional items from existing or prospective sponsors is to be accumulated and used as either event or raffle prizes.
- iv. No member may benefit from items donated while doing a job for the association unless won in an event or raffle.
- v. Responsibility for All Assets is the Treasurer's.

e: Sponsorship

- i. The club may choose to appoint a major sponsor exceeding 1 year. ii. The maximum term to be 3 years, agreement is then to be re-evaluated. Terms and conditions to be agreed between the Sponsor and the Executive.

Rule 9. DISSOLUTION

a: Process

The Club may be dissolved by the following process. A vote of simple majority (51 %) at an AGM calling for an SGM on the future of the Club. The SGM must be called within 30 days of the full membership in good standing to vote on the future of the Club. At the SGM a simple majority (51 %) is required to dissolve the Club.

b: Property

In the event of the dissolution of the Club, whether voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any member of the Club but after payment of the debts of the Club, it's property and assets shall be gifted to a charitable organisation for the benefit of dogs as detailed in the Club's Regulations

Administration REGULATIONS

Regulation 1. ZONE OF INFLUENCE

The Zone of Influence of the Club shall be the area of New Zealand known as the South Island.

Regulation 2. MEMBERSHIP

a: Eligibility

- i. Refer to the Club's Rule 4.b.
- ii. Participation in Club affairs and payment of yearly dues or any assessments which are levied will constitute membership in good standing.

b: Probation of New Members.

Refer to the Club's Rule 4.c.

c: Obligation of Members / Code of Ethics.

- i. Refer to the Club's Rule 4.d.
- ii. Code of Ethics.
In order to promote the highest ideals among Sled Dog sports participants and aim for the continuous improvement of the racing sled dog breeds within the framework of the approved breed standards of the country of residence, each member will pledge that :

* 1 I will follow the rules of good sportsmanship in the manner which will be a credit to the sport, the Club, my breed and myself in all Sled dog sport competitions and activities.
* 2 I will attempt to help and befriend all novice competitors.
* 3 I will consider the welfare of my sled-dog/s at all times.
- iii. A violation of these ethics by any member will be considered prejudicial to the best interest of the Club and shall be cause for disciplinary action under the Club's Regulations.

d: Termination of Membership.

- i. Refer to the Club's Rule 4.e and Regulation 7.
- ii. All Club rights, including rights to Club property will cease with the termination of membership.
- iii. Any person currently suspended from the New Zealand Kennel Club Inc. or who has been prosecuted and found guilty under the RSPCA act of parliament may have their membership declined / revoked by the Officers of the Club or the Club's membership at the AGM following acceptance.
- iv. Any new member found to have made prejudicial action against the Club or any of the Sled-Dog breeds may be expelled and barred from future membership in the Club.
- v. Any member found to be in breach of the Club's rules and regulations may be expelled or barred from the Club.

e: Dues

- i. The Officers of the Club shall determine, from time to time, the yearly dues in order to meet the needs of the Club.
- ii. All dues expire September 30th, regardless of the time of joining the Club.
- iii. Notice of dues renewal shall be printed in the Club newsletter / flier before the expiry date.
- iv. Members joining after August 31st will pay no dues for the remainder of that year.
- v. Family membership : This is a discount offered if more than one member should reside at the same premises as another member and is a immediate member of that family. i.e. Spouse, child.
- vi. As a guide-line Family membership discount will be one-half the yearly cost of an individual membership for each subsequent member living under the same roof.
- vii. Family membership entitles all family members, 15 years and over resident at the same address to vote.
- viii. Members under the age of 15 years shall be considered Junior Members with all rights and privileges, excluding the right to vote and / or hold office.
- ix. No member may vote whose dues are not paid for the current year.

Regulation 3. OFFICERS OF THE CLUB

a: Officers

- i. Refer to the Club's Rule 7. ii. Only Members who live within the Zone of Influence, and meet the criteria set down the rule 4.b and hold voting rights are eligible to stand for executive / committee positions of the Club.
- iii. At the AGM each year an Editor will be appointed for the Club's Newsletter. This person will be invited to hold a committee Officer's position on the Club's Committee if not already holding a committee position.
- iv. **The Officers of the Club will serve terms from AGM until the next AGM.**
- v. Terms of office shall be from AGM of each year until AGM of the following year.
- vi. General management of the Club's affairs shall be entrusted to the Officers of the Club. vii. Only the positions of Secretary / Treasurer can be combined if the membership believes the work load does not justify two positions.

b: Officer's Positions

- i. **President.**
The President, working in harmony with the other officers shall be in charge of all Club affairs and has the authority to draw on the treasury for official expenses.
The President is to present record of all disbursement from his office for approval at the following meeting of the Officers of the Club.
The President is to be consulted on all matters concerning club business and must know at all times what is happening.
The President has the right to call a special meeting of the Executive if he/she thinks the situation requires it.
- ii. **Vice - President.**
The Vice-President shall serve in the absence of the President and shall complete any term during the office of President is vacated.
In addition, the Vice-President shall be prepared to advise and assist the President in CS-DC matters as requested.
- iii. **Secretary**
The Secretary's duties shall be to receive and answer inquiries on the Club and general information in Club activities.
The Secretary shall also be responsible for all incoming and outgoing correspondence and all relevant documentation.
The Secretary is also required to arrange in accordance with the President the Agendas for all meetings.
The Secretary is also required to record the minutes of all meetings
The Secretary's duties shall be to receive all applications for membership and membership renewals and keep accurate records of such.
The Secretary shall also keep an up-to-date roster of Members and communicate same with the Editor for circulation of newsletter.
All moneys received for membership fees shall be forwarded to the Treasurer on or before the 15th of each month.
- iv. **Treasurer.**
Refer to the Club's Rules 8 on Finance.
- v. **Committee Members**
These are members elected to assist on the committee but do not hold a formal position.
- vi. **Editor**
The Editor shall be appointed as outlined in the Club's Regulations.
- vii. **Area Representatives**
 - 1. This position exists where 10 or more senior members reside within a recognised area.
 - 2. The person will be elected by those living within the area they represent at the AGM.
 - 3. Their duties are to assist the Executive with events within their area.
 - 4. To supply the Editor with a report for the two issues of the magazines, Trail Talk.
 - 5. They have a vote on the Executive if they are able to attend the meetings.
 - 6. They will receive a copy of Executive meeting minutes.
 - 7. They may form a sub-committee to assist with events if necessary with executive approval.
 - 8. Current Areas:- Otago (including Southland), Canterbury (including West Coast, Nelson & Marlborough)
- viii. **Club Representatives.**
 - 1. This position is a non-voting representative position.
 - 2. They may report to their club only those items approved by the executive.
 - 3. Their duty is to keep communications open between their club and this club.
 - 4. They are elected or nominated as their club rules.
 - 5. The clubs are:- Alaskan Malamute Club, Dominion Samoyed Club, South Island Siberian Husky Club.

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- ix. Novice Committee Membership.
That the CS-DC appoint to the committee a new position for a novice member, under the following conditions 1. To hold office for one year only.
2. To hold full voting rights.

c: Removal from Office

- i. An Officer may be removed from office upon showing malpractice and if affirmed by a 2/3 majority of members casting votes at an SGM.
- ii. Any Officer of the club may be removed from office by a 2/3 majority vote of elected Officers of the Society for not doing an adequate job or for actions prejudicial to the best interest of the Club.
This removal is brought by a motion of "No Confidence".
All voting members of the Executive to be polled for this vote.
- iii. All removals from office are to be justified at the next AGM or SGM.

d: Vacancies

Following a vacancy in any office, the President, with approval of the Officers of the Club, shall appoint an acting official to serve until the next election ; except in the case of the Vice-President succeeding the President.

e: New Competing Members

The executive to select one of its number or a member outside the committee to help those just starting out in the sport. This person would be required to arrange examples of the different rig designs, put the person in touch with those who don't mind new people coming along to their training sessions. Advise who can make or supply the gear required to race, and supply a copy of the CS-DC Event Regulations and the NZFSS Race Rules re CS-DC Event Regulation 2.b.

Regulation 4. CLUB'S YEARS, MEETINGS and ELECTIONS

a: Club's Year

- i. The fiscal year shall be October 1st to September 30th, except for the 2022 year which shall be January 1st 2022 to September 30th 2022.
- ii. The official Club year shall be from AGM, when officers take over, through to AGM of the following year.

b: IGM, AGM, SGM, EGM.(Inaugural, Annual, Special & Executive General Meeting.)

- i. Refer to the Club's Rule 6
- ii. All General Meeting are to follow accepted meeting procedures.
The book "Chairing Meetings (revised edition)" by John Milligan is to be held by the association and is to be used as it's guide for meetings

c: Elections

- i. Refer to the Association's Rule 6.e & 7.b.
- ii. Elections shall be conducted by secret ballot at the AGM.
- iii. If one nomination only is received those attending the AGM have the right of voting for or against the nominee. The vote is in accordance with 4.c.ii.
- iv. Votes are counted by two members elected as scrutineers prior to the Elections of Officers. They are not eligible for election while doing this job.
Should they be nominated they must forfeit the scrutineers position for the vote.
- v. Votes can be made by proxy but only on the accepted Club's stationery.
- vi. The position can only be won by receiving more than 50% of the votes cast.
- vii. Should a candidate not receive more than 50% of the votes cast then the nominee receiving the least number of votes will stand down and a re-vote will be held. This procedure will repeat itself until a candidate receives more than 50% of the possible votes at the AGM. Should a tie exist, with no one receiving more than 50% of the possible votes, or no one receives enough support to receive more than 50% of the votes at the AGM then nominations can be called for from the floor for the position.
Should there still be no result then refer to the following regulation.
- viii. In the case of a tie vote (50% each), the two nominees have the right to speak for two minutes each before a re-vote is taken.

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Should a tie still exist the position will be withheld and a postal vote of all members will be conducted by the two scrutineers within two weeks of the AGM. The votes to be received within two weeks of the issue of voting forms and candidates accompanying CVs.

Should a tie still exist those elected at the AGM to the Club's committee will have the casting votes.

- ix. While Regulation 4.c.viii is being conducted, the incumbent will retain the position. x. For the election of Area Representatives refer to Regulation 4.e.

d: Nominations

- i. Nominations for positions are called for four weeks prior to the AGM. All nominations must be received two weeks before the AGM.

All nominations received will be circulated two weeks prior to the AGM.

Each nominee has the right to include documentation on themselves and their views as to their role on the executive and what they would like to achieve.

- ii. Should no nomination be received for a position, nominations will be received from the floor at the AGM.
iii. No nominations can be accepted from the floor unless Regulation 4.d.ii occurs.
iv. Any Full Member may be nominated by any Full Member. The nomination must be endorsed in writing by at least two (2) other Full Members of the Club.
v. The final list of candidates and their qualifications will be sent out by the secretary to all members two weeks prior to the AGM.
vi. A nominee may stand for more than one position, but once elected will be withdrawn from the remaining positions. The only exception is the position of Secretary & Treasurer. These two positions can be held by the same person.

e: Area Representatives

- i. They are to be nominated as per regulation requirements. Voting forms will be included with the agenda of the AGM for the members of the area to vote.
ii. Normal CS-DC voting requirements are to be followed. iii. If no one receives the majority of the votes an election must be held in the area within one month of the AGM administered by the executive.

Regulation 5. MAGAZINE and FLIERS.

a: Name

The official publication shall be known as " Trail Talk."

b: Contents

The Trail Talk shall first reflect the objectives of the Club as stated in the Club's Rules and secondly the interests and input of the Membership.

c: Distribution

- i. Each family or individual member is entitled to one copy of Trail Talk.
ii. The Trail Talk shall be published as a magazine once per year, after the season. iii. The Trail Talk shall also publish fliers. These can be sent at any time at the Editors discretion.

d: Editor

- i. The Editor of the Trail Talk is to be appointed and approved by a vote of the membership at the AGM. If not already elected to the executive, they shall be invited to hold a position on the executive.
ii. There is no limit as to the number of terms a person can hold this position.
iii. The Editor shall be a member of the Executive as out-lined in the Club's Regulations.
iv. The Editor may be removed from office as outlined in the Club's Regulations.
v. Specific Duties of the Editor.
1. Solicit, co-ordinate and edit all material for the Trail Talk.
2. Assemble and mail the Trail Talk, making certain that all postal regulations are complied with.
3. Handle all correspondence, advertising and input connected with the Trail Talk.
4. Shall have the option to write and include a column pertaining to the job of the Editor.
5. Another person or persons may be appointed by the Editor to assist with the Trail Talk.

Regulation 6 SUB - COMMITTEES

a: Appointment

The Officers of the Club may each year appoint committees to advance the work of the Club. Said committees actions are always subject to the approval of the Officers of the Club.

b: Committee Size.

- i. A committee shall have a Chairman and a minimum of two (2) additional members. It is suggested that one of the additional members be not from the executive.
- ii. The committee shall begin it's assignment by making a study of the proposed project and reporting full details to the President, indicating the time required to complete required task and the resources required both in persons and moneys.
- iii. The report shall then be approved or rejected by a vote of the Officers of the Club.

c: Cost

- i. No Club project shall exceed in cost 10% of the annual membership fees without approval of the executive.
- ii. In the event a project is to exceed the limit set above, it can only be undertaken by approval of a majority of votes cast by the membership.

Prior to such a vote, the complete report of the committee shall be published in the Club's newsletter. Votes shall be cast within sixty (60) days from the date of mailing of the Newsletter, and shall be mailed to the President of the Club for tallying. The President shall notify the Officers of the Club in writing of the results within five (5) days of the close of voting. Membership is to be advised in the next Newsletter. iii. Annual race events are the exception to Regulation 6.c.i & ii. The Officers of the Club are required to seek approval at the AGM for authorisation to spend the required moneys to conduct said sports events.

d: Cease to exist.

A committee shall cease to exist upon completion of the task assigned or upon the 2/3 majority vote of the Officers of the Club.

Regulation 7. DISCIPLINE

a: Outside Influence.

Any member who is suspended from the privileges of the New Zealand Kennel Club Inc. or is prosecuted under the RSPCA act, shall be reviewed for suspended from the privileges of this Club for a like period.

b: Bringing Charges

- i. Any member in good standing may bring charges against a member of the Club.
- ii. Written charges with specifications must be files with the Secretary together with a deposit of \$30.00 which shall be forfeited if such charges are not sustained by the Officers of the Club.
- iii. The Secretary shall promptly send a copy of the charges to all Officers of the Club.
- iv. The Officers of the Club shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club or the sport.
- v. If the Officers of the Club entertains jurisdiction of the charges, the Secretary shall send one copy of the charges to the accused member by registered mail, to submit adequate defence of the said charges.

c: Charges Sustained.

- i. Should the charges be sustained, after examining all evidence presented by complainant and defendant, the Officers of the Club may by a 2/3 majority vote suspend the defendant from all privileges of the Club for not more than six months. ii. Immediately after the Officers of the Club has reached its decision, its findings shall be put in writing and filed with the Secretary.
- iii. The Secretary, upon receipt of the findings of the Officers of the Club, shall notify each of the parties of the decision and penalty, if any.

d: Expulsion

- i. If the Officers of the Club deems the punishment of suspension insufficient, it may recommend to the membership that the penalty be expulsion.
- ii. A member may be expelled only by a majority vote of the members voting. The Secretary shall send a ballot to every member of record, along with the charges and a statement of defence supplied by the accused. Ballots to be returned within four (4) weeks of the date of mailing..

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- iii. The Secretary shall promptly notify the Officers of the Club and each of the parties of the results. iv. A member who has been expelled may re-apply for membership of the Club after two (2) years.
- v. If expelled from the New Zealand Kennel Club the term of expulsion can be extended to the same as enforced by the New Zealand Kennel Club.
- vi. The accused member shall be given the option of resigning from the Club prior to the case commencing without accusation been recorded to the full membership. It will however be recorded in the minutes of the executive.

e: Right of Appeal.

- i. Any member disciplined or expelled has the right to appeal to the Officers and / or members of the Club if further evidence comes to hand. Club Regulations 7 applies.
- ii. Any member disciplined or expelled has the right to approach the New Zealand judicial system to mediate and rule on the situation.

Regulation 8. EVENT and RACE REGULATIONS.

a: Event & Race Regulations.

Refer to the document " CS-DC Inc Event / Race Rules and Regulations "

That the Event rules of the NZFSS be used if possible and adjusted by the club's Executive as they see necessary for individual events.

b: Continuity of Event / Race Rules & Regulations.

- i. That a dialogue with the NZFSS be established and maintained if possible to ensure the continuity of rules.
- ii. If recognised by the NZKC, we are to be guided by their requirements.

Regulation 9. DISSOLUTION

a: Procedure

Refer to the Club's Rule 9.

b: Charities

The Dog charities for equal division of the Club's assets upon dissolution are the two controlling the Guide Dogs and the Dogs for the Disable.